

CYNGOR SIR YNYS MÔN

PWYLLGOR:	PWYLLGOR SAFONAU
DYDDIAD:	25ain o ORFFENNAF 2012
TEITL YR ADRODDIAD:	DATBLYGU AELODAU
ADRODDIAD GAN:	UWCH SWYDDOG DATBLYGU – ADNODDAU DYNOL
SWYDDOG CYSWLLT:	MIRIAM WILLIAMS (Est. 2512)
PWRPAS YR ADRODDIAD:	I DDARPARU DIWEDDARIAD O'R CYNLLUN DATBLYGU AELODAU (CDA) ARFAETHEDIG AR GYFER 2012/13 A'R PEILOT ADOLYGIAD DATBLYGU PERSONOL (ADP)

Cefndir

Yng nghyfarfod y Pwyllgor Safonau diwethaf, darparwyd adroddiad ar y Cynllun Datblygu Aelodau ar gyfer 2012/13 ar y cyd â diweddariad ar y cynnydd a wnaethpwyd o ran peilot y rhaglen Adolygiad Datblygu Personol.

Mae'r adroddiad hwn yn darparu manylion am y cynnydd a wnaethpwyd hyd yma.

Cynllun Datblygu Aelodau (CDA)

Roedd y cynllun datblygu a luniwyd yn dal gofynion a amlygwyd gan nifer o ffynonellau e.e. ceisiadau adrannol/ADP ayb a chydabuwyd bod y cynllun yn eithaf uchelgeisiol. Ers mynychu'r Cyfarfod Pwyllgor diwethaf mae'r Gweithgor Datblygu Aelodau wedi cyfarfod ac adolygu'r cynllun. Cytunodd y grŵp y dylai'r prif ganolbwynt hyd at yr etholiadau nesaf fod ar ddatblygu sesiynau anwytho yn ogystal â chwblhau hyfforddiant ADP ar gyfer aelodau presennol. Mae'r cynllun diwygiedig ynghlwm yn atodiad 1.

Er hyn, cydnabyddir y bydd cyfleon datblygu ychwanegol yn parhau i gael eu cynnig a bydd y cynllun yn cael ei adolygu'n gyson gan y Gweithgor Datblygu Aelodau i sicrhau fod yr hyfforddiant a gynigir/fynychwyd yn cael ei gofnodi'n addas a'i fod hefyd yn adlewyrchu'n gywir yr hyfforddiant cynlluniedig ac anghynlluniedig a gyflwynwyd.

Yn ystod chwarter cyntaf y flwyddyn ariannol hon cynigwyd nifer o sesiynau i Aelodau Etholedig fel y gwelir yn atodiad 2. Wedi'u cynnwys roedd nifer y sesiynau Anwytho a drefnwyd fel rhan o brosiect ar y cyd gan Awdurdodau Gogledd Cymru ac Ymddiriedolaeth Betsi Cadwaladr. Yn ogystal, gwahoddwyd yr holl Aelodau Etholedig i sesiynau gyda Carl Sargeant. Yn anffodus ni dderbyniwyd unrhyw adborth ffurfiol o'r sesiynau hyn, er bod adborth o gyrsiau mewnol wedi ei gofnodi a'u cyflwyno yn atodiad 3.

Adolygiad Datblygiad Personol (ADP)

Mae'r holl adolygiadau ar gyfer Peilot yr ADP bellach wedi eu derbyn, er mai dim ond un Aelod Etholedig a ddarparodd adborth ffurfiol ar y broses.

Mewn cyfarfod diweddar o'r Gweithgor Datblygu Aelodau, cytunwyd y dylai'r broses ADP gael ei hymestyn ar gyfer gweddill y 21 Aelod Etholedig. Bydd pob Arweinydd Grŵp yn cael eu hysbysu o'r bwriad hwn a bydd gwahoddiad i fynychu hyfforddiant cynlluniedig yn ystod Medi yn cael eu hanfon allan yn fuan. Mae disgwyliad y bydd y broses adolygu yn cymryd lle yn fuan wedyn.

Mae'n ddisgwyliedig y bydd y broses ADP wedyn yn cael ei mabwysiadu'n llawn fel rhan o ddatblygiad yr Aelodau Etholedig a disgwyliad y bydd y broses wedi ei mewnosod yn wirioneddol cyn etholiadau 2013.

Lle nesaf?

- Cyflwyno'r CDA i'r cyngor llawn ar gyfer ei dderbyn
- Parhau i adolygu a diweddarau'r CDA fel bo'r angen
- Gwneud trefniadau i ymestyn y broses ADP i weddill yr Aelodau Etholedig.

Miriam Williams

Uwch Swyddog Datblygu – Adnoddau Dynol

Gorffennaf 2012

**CYNLLUN DATBLYGU AR GYFER AELODAU ETHOLEDIG/
DEVELOPMENT PLAN FOR ELECTED MEMBERS
EBRILL /APRIL 2012 – MAWRTH/MARCH 2013**

Mae'r Cynllun yma yn seiliedig ar wybodaeth wedi ei gasglu gan Adrannau/Cynlluniau Datblygu Personol, Aelodau Etholedig.

Bwriedir i'r cynllun gael ei ddiwygio'n briodol fel mae blaenoriaethau/deddfwriaeth yn newid/ ac bydd yn ddibynol ar argaeledd cyllidebau i'w gefnogi.

- *** Yn dynodi fod yr hyfforddiant wedi cymryd lle**
- **Bydd digwyddiadau sydd wedi eu cynnwys yn y cynllun gwreiddiol yn cael eu dynodi gyda P tra bydd hyfforddiant ychwanegol yn cael eu dynodi gyda U**

This Plan is based on information collated from Departments/Personal Development Plans for Elected Members/

The intention is that the plan is amended appropriately as priorities/legislation changes. The plan is also dependent on availability of budgets to support.

- *** Denotes that the training has taken place**
- **Events which have been included in the original plan will be denoted by P whilst any additional training will be marked as U**

PWNC SUBJECT	PERSONOL, TECHNEGOL,TG PERSONAL, TECHNICAL,IT	CYNULLEIDFA AUDIENCE	DARPARWR PROVIDER	DYDDIAD DATE	COSTAU COSTS
Ymwybyddiaeth Amddiffyn Plant ac Oedolion Bregus/ Child Protection and Vulnerable Adults Awareness X3 sesiwn/sessions P	Technegol/ Technical	Holl Aelodau Etholedig All Elected Members	Mewnol/ Internal	Ebrill/ April 2012	*£68 (gwas cyfieithu translation service, amser/time x4 swyddog/ Officer)
Sesiwn Cydweithio CLILC – Gweithdy 1 - Cyflwyniad / WLGA Collaboration Workshop 1 – Induction P	Technegol/ Technical	Holl Aelodau Etholedig All Elected Members	Cyngorau Gogledd Cymru/ North Wales Authorities	15 Mehefin/ June 2012	*£1082.00 (cynnwys trafndiaeth/ including transport)

PWNC SUBJECT	PERSONOL, TECHNEGOL,TG PERSONAL, TECHNICAL,IT	CYNULLEIDFA AUDIENCE	DARPARWR PROVIDER	DYDDIAD DATE	COSTAU COSTS
Sesiwn Caffael/ Procurement Session U	Technegol/ Technical	Holl Aelodau Etholedig All Elected Members	Mewnol	19 Mehefin/ June 2012	Amser swyddogion /officers time
Diweddaru Trwyddedu/ Licencing Updates P	Technegol/Technical	Pwyllgor Trwyddedu – ar y cyd gyda Cyngor Sir Dinbych/ Licencing Committee Members - jointly with Denbighshire Cty Council	Phil Karvin	21 Mehefin/ June 2012	* £240
Sesiwn Cydweithio CLILC – Gweithdy 2 - Cyflwyniad / WLGA Collaboration Workshop 2 – Induction P	Technegol/ Technical	Holl Aelodau Etholedig/ All Elected Members	Cyngorau Gogledd Cymru/ North Wales Authorities	7 Medi/ September 2012	Dim/ Nil

PWNC SUBJECT	PERSONOL, TECHNEGOL,TG PERSONAL, TECHNICAL,IT	CYNULLEIDFA AUDIENCE	DARPARWR PROVIDER	DYDDIAD DATE	COSTAU COSTS
<p>Cynlluniau Datblygu Personol/</p> <p>Personal Development Plans</p> <p>P</p>	<p>Personol/Personal</p>	<p>Aelodau ddim yn rhan o'r cynllun peilot gwreiddiol/Members not part of the initial pilot scheme</p>	<p>Sarah Titcombe CILIC/WLGA</p>	<p>18 Medi/Sept 2012</p>	<p>Dim/ Nil</p>
<p>“Gweithio Gyda’n Gilydd” – Gweithdy</p> <p>“Working Together” - Workshop</p> <p>P</p>	<p>Personol/ Personal</p>	<p>Holl Aelodau Etholedig All Elected Members</p>	<p>Ymgynghorwyr Hay Consultants</p>	<p>Medi/ September 2012</p>	<p>I'w gadarnhau/ To be confirmed</p>
<p>Sesiwn Cydweithio CLILC - Cyflwyniad /</p> <p>WLGA Collaboration Workshop - Induction</p> <p>P</p>	<p>Technegol/ Technical</p>	<p>Holl Aelodau Etholedig/ All Elected Members</p>	<p>CLILC / WLGA</p>	<p>2 Tachwedd/ November 2012</p>	<p>?</p>

PWNC SUBJECT	PERSONOL, TECHNEGOL,TG PERSONAL, TECHNICAL,IT	CYNULLEIDFA AUDIENCE	DARPARWR PROVIDER	DYDDIAD DATE	COSTAU COSTS
Paratoi ar gyfer Sesiynau Anwytho/ Preparation for Induction Sessions P	Personol/technegol a TG Personal/technical and IT	Aelodau Etholedig Newydd/ Newly Elected Members	Amrywiol/ Various	Cynllunio Cyfredol/ Ongoing Development	?
Diweddariad Cynllunio/ Planning Updates P	Technegol/ Technical	Aelodau o'r Pwyllgor Cynllunio/ Planning Committee Members	Allanol/ External	Tachwedd/ November 2012	£2000?
"Manual For Streets"/ "No Place like Home" P	Technegol/ Technical	Aelodau o'r Pwyllgor Cynllunio/ Planning Committee Members	I'w Gadarnhau/To be confirmed	I'w Gadarnhau/ To be confirmed	?

PWNC SUBJECT	PERSONOL, TECHNEGOL,TG PERSONAL, TECHNICAL,IT	CYNULLEIDFA AUDIENCE	DARPARWR PROVIDER	DYDDIAD DATE	COSTAU COSTS
Diweddariad Cynllunio/ Planning Updates P	Technegol/ Technical	Aelodau o'r Pwyllgor Cynllunio/ Planning Committee Members	Allanol/ External	I'w Gadarnhau/ To be confirmed	£2000 (?)
Gwasanaeth Adolygu Dylunio/ Design Review Service P	Technegol/ Technical	Aelodau o'r Pwyllgor Cynllunio/ Planning Committee Members	Cindy Harris, Head of Design Review Design Commission for Wales	I'w Gadarnhau/ To be confirmed	£1000
Sgiliau Cadeirio/ Chairing Skills P	Personol/Personal	Holl Aelodau Etholedig/ All Elected Members	Allanol/ External	?	?

PWNC SUBJECT	PERSONOL, TECHNEGOL,TG PERSONAL, TECHNICAL,IT	CYNULLEIDFA AUDIENCE	DARPARWR PROVIDER	DYDDIAD DATE	COSTAU COSTS
Risk Management P	Technegol/ Technical	Audit Committee	Zurich	I'w Gadarnhau/ To be confirmed	£1500
Diweddariad Materion Cynllunio Planning Updates P	Technegol/ Technical	Aelodau Pwyllgor Cynllunio/Planning Committee Members	Allanol/ External	Mawrth/ March 2013	£2000?
IT Skills P	Technoleg Gwybodaeth/ Information Technology	Holl Aelodau Etholedig/ All Elected Members	Mewnol/ Internal	Fel yr adnabyddir/ As and when identified	Costau Staff/ Staffing costs

PWNC SUBJECT	PERSONOL, TECHNEGOL,TG PERSONAL, TECHNICAL,IT	CYNULLEIDFA AUDIENCE	DARPARWR PROVIDER	DYDDIAD DATE	COSTAU COSTS
Ddysgu/ E Learning P	Technoleg Gwybodaeth/ Information Technology	Holl Aelodau Etholedig/ All Elected Members	Mewnol/ Internal	Fel yr adnabyddir/ As and when identified	?
Local Government Measure P	Technegol/ Technical	Holl Aelodau Etholedig/ All Elected Members	Mewnol	I'w gadarnhau/ To be confirmed	?
Diogelu Data/Ymwybyddiaeth Materion Cyfrinachedd/ Data Protection/ Confidentiality Awareness P	Technegol/ Technical	Holl Aelodau Etholedig All Elected Members	Partnership working with Gwynedd?	I'w gadarnhau/ To be confirmed	Costau Staff/ Staffing costs

Hyfforddiant Anwytho 15/06/2012 & 07/09/2012 Induction Training

<u>Invited</u>	<u>Apologies</u>	<u>Did not attend</u>	<u>Attended</u>
Aled Morris Jones	Hywel Eifion		William John Chorlton
Arwel Roberts	Ieuan Williams		
Bob Parry	Ken Hughes		
Bryan Owen			
Cliff Everett			
Clive McGregor			
Derwyn Hughes			
Dylan Jones			
Elwyn Schofield			
Eric Jones			
Eric Roberts			
Eurfryn Davies			
Fflur Hughes			
Gareth Winston			
Goronwy Parry			
Gwilym O Jones			
Hefin Wyn Thomas			
Hywel Jones			
Ieuan Williams			
Jim Evans			
John V Owen			
Keith Evans			
Ken Hughes			
Lewis Davies			
O Glyn Jones			
Peter Rogers			
R. L Owen			
R. Llewelyn Jones			
Raymond Jones			
Rhian Medi			
Robert Hughes			
Selwyn Williams			
Thomas Jones			
Trefor Lloyd Hughes			
William Hughes			
William John Chorlton			
William T Hughes			

Hyfforddiant Caffael 19/06/2012 Procurement Training

<u>Invited</u>	<u>Apologies</u>	<u>No Response</u>	<u>Attended</u>
Holl Aelodau Etholedig / All Elected Members	Hywel Eifion	Peter Rogers	Arwel Roberts
	Ieuan Williams	William T Hughes	Bryan Owen
	Gwilym O Jones	Cliff Everett	Elwyn Schofield
	Derlwyn Hughes		Eric Jones
	O Glyn Jones		Eric Roberts
	Dylan Jones		Eufryn Davies
	Bob Parry		Fflur Hughes
	Thomas Jones		Gareth Winston Roberts
	Aled Morris Jones		Goronwy Parry
			John V Owen
		Keith Evans	
		Ken Hughes	
		Lewis Davies	
		R. L Owen	
		R. Llewelyn Jones	
		Raymond Jones	
		Robert Hughes	
		Selwyn Williams	
		William Hughes	
		William John Chorlton	
		Richard Dew	

Hyfforddiant Trwyddedu 21/06/2012 Licencing Training

Invited	Apologies	Finished with Authority	Did not attend	Attended
Arwel Roberts	Clive McGregor	John Penri Williams	John Chorlton	Eurfryn Davies
Clive McGregor	Arwel Roberts	Barrie Durkin	Lewis Davies	Kenneth Hughes
Eric Roberts	Hefin Thomas		Jim Evans	Richard Owen
Eurfryn Davies			Wil Hughes	Eric Roberts
Hefin Thomas			Hefin Thomas	Richard Dew
Jim Evans				
John Chorlton				
John Penri Williams				
Kenneth Hughes				
Lewis Davies				
Richard Owen				
Wil Hughes				
Barrie Durkin				
Richard Dew				

Sesiynau gyda Carl Sargeant Sessions 05.07.2012

Invited	Apologies	Attended
Holl Aelodau Etholedig/ All Elected Members	Ken Hughes Elwyn Schofield	William Hughes Aled Morris Jones Robert Llewellyn Jones Goronwy Parry Bryan Owen (Arweinydd) Thomas Jones Eric Roberts John Chorlton H Eifion Jones Richard L Owen Eurfryn Davies

Information Sharing Event - Betsi Cadwaladr University Health Board
13th July 2012

<u>Invited</u>	<u>Apologies</u>	<u>Did not attend</u>	<u>Attended</u>
Bob Parry			
Bryan Owen			
Eurfyn Davies			
Goronwy Parry			
John Chorlton			
Kenneth Hughes			
Robert Jones			
Thomas Jones			

This event was cancelled.

Hyfforddiant Diogelwch Oedolion Bregus a Plant**Vulnerable Adults and Child Protection Training**

*Comments provided in Welsh

1. What have you learned that will help you in your role as a member in your ward?	2. What have you learned that will help you as a member in relation to strategic matters?	3. How would you measure the experience?	4. Any other Comments?
		Unknown	
It broadened my awareness of how to respond to situations that might arise in the future, acting as a link between the vulnerable and social care.	Because of the pressure of modern life, an increasing responsibility rests on the Council to deliver social services efficiently and promptly, guided particularly by policy makers from among Cllrs and Senior Officers.	Unknown	It was apparent that the Social Services Department is having to wrestle with funding constraints and with competition for key employees from other local authorities - an issue which has to be addressed, because of the risk nature of the service carried out.
		Unknown	
To be more observant of the vulnerable.	Understanding the process and work of the Social Service.	Good	A follow up presentation
*The legal information guidance and support to members. Need more hard questioning by members to disclose facts.	*Information from agencies that operate in the community and management network that exists.	Good	*I have a concern that weaknesses appear within Welsh written reports. The documents before us could be made public, it reflects the weakness in the authority. Some weakness in the English spelling.
Quite a lot.	Adult and Children Protection	Good	More lectures on the subject.
*Raised our awareness of our responsibilities as members.	*The importance of the two issues, and ensure that cuts do not affect anything on this service.	Excellent	*Use correct examples of receiving information of what took place. Ask our view in the second half to ensure that we have understood the training.
		Unknown	*Has made me realise the scale of the problem within our Communities.
		Unknown	
Responsibility of Members and Officers to work together as well as informing(?) the public.	Importance of embedding Child and Adults Protection on the Council's Corporate Strategy and ensuring that resources are available.	Excellent	
		Excellent	
*What is the Member's responsibilities.		Good	
*Realised how many problems that arise in the field and the need for awareness in our areas.		Good	
How to help after people who come to me in my ward and how to ask questions.		Excellent	Shows how much work and pressure the Staff of the Department come under.
Useful, Interesting background information.	Good background stats on the issue, however, role of member not covered (I expected this to be covered in training)	Good	
If I am informed of an instance of possible abuse or neglect of an adult or child to contact the Department immediately.	That Members, Department of Adult and Child Protection, see that satisfactory local policies become operative for the benefit of the people of Ynys Mon.	Good	More training required, ac very interesting session.
*The class benefited to be able to open their eyes to the subject.	*The paperwork will be useful for such a complex issue.	Excellent	*Another session.

That we have a duty of care to all the vulnerable in our wards and to help them if we can.	That there are rules and policy in place in the Council to guide us and make sure we realise that we're all responsible.	Excellent	Gave an insight into the working of Social Service in this field and difficult it can be when dealing with vulnerable children/adults.
*Rights of the Member and the support that can be received from the department.	*Knowledge of the law, and the policy. Know who we will need to contact and why.	Excellent	*Information is easy to understand. Good information on screen / paper.
*Improving responsibility to protect children and adults.	Should be more discussion at political level.	Excellent	

Excellent 8
Good 7
Unknown 5

